

**Schieffelin Institute of Health-Research
and Leprosy Centre,
Karigiri**

**Katpadi Taluk, Vellore District, Tamilnadu, India
632106**

**PROSPECTUS
of
TRAINING PROGRAMMES
for the
Academic Year commencing August 2023**

Department of Training

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ABOUT THE INSTITUTION

Schieffelin Institute of Health-Research and Leprosy Centre (SIHR&LC) is located in Karigiri, Vellore District of Tamil Nadu. The hospital was established in 1955 as a Research Centre in Leprosy. Over the last five decades it has provided tertiary services in leprosy, carried out research, provided training in leprosy and rehabilitated scores of patients affected by leprosy.

Since 1998, it added general health services to leprosy. Now it is a full fledged secondary level 150 bedded general hospital providing basic medical services like Medicine, Surgery, Paediatrics and specialty services like Dermatology, Ophthalmology, Orthopaedics, ENT and Dental. The Hospital has well equipped Laboratories and Theatres. X-ray, Ultra Sound, ECG facilities are available with 24 hours Emergency Care Services. On an average, 600 outpatients are seen in the Institution each day.

The institution is located on 3 campuses, the main hospital at Karigiri, the Paul Brand Integrated health centre at Katpadi and the Gudiyatham clinic.

INFORMATION ABOUT TRAINING FACILITIES

Classroom Facilities

Large, spacious, well ventilated and air conditioned classrooms provided with latest Audio visual aids like LCD's, computers, OHP and Smart board.

Medical Facilities

Emergency medical help is available at all times at SIHRLC, Karigiri. Consumables like investigations and medications have to be paid by student. Some services like consultation are subsidized as per rules of the Trainees Health Scheme. If, any student develops any sudden serious illness, the student may be referred to the Christian Medical College Hospital (CMCH) Vellore. Hospitalization expenses and other treatment costs at CMCH will be the responsibility of the student.

Library Facilities

The Central Library has about 2000 bound journals (National and International) and about 7000 books and current journals and magazines.

Worship at SIHRLC, Karigiri

SIHRLC is a Christian Institution and all trainees may participate in such activities. Work commences each morning with devotions. Both non-Christians and Christians from all denominations are welcome to attend all services.

Other facilities

Post office, Canteen and ATM facilities are available on the campus

FACULTY LIST

Directorate

| | |
|-----------------|--|
| Director | Dr Jerry Joshua, MS (Gen.Surgery), M.Ch(Plastic Surg') |
| Deputy Director | Dr Shirley Chacko, MBBS.,D.O (Ophthal), |
| Deputy Director | Dr Sobha Johnson, MBBS., DDVL |

Training unit / College of Health Sciences

| | |
|----------------------|--|
| Principal | Mr David Prakash Kumar, MPT(Orth), MSc(M.Soc). |
| Admn. Asst | Mr. J. Naveen Kumar., PGDHA., MSW |
| Lecturer | Mrs. Durga Devi., M.Sc (Physics) |
| Lecturer | Mr.Jebakumar., BSc(Med.Soc)., MSW |
| Lecturer / Librarian | Ms. Monica Selus., BSc(Med.Soc)., MSW |
| Lecturer | Ms.Punitha Rajkumar., MOT |

Biostatistics

| | |
|------------|-------------------------------------|
| Consultant | Mrs. Sylvia Jayakumar, MSc(Biostat) |
|------------|-------------------------------------|

Chaplaincy

| | |
|----------|--|
| Chaplain | Rev T Devadoss, B.A., B.D., M.Th(Pastoral Counselling) |
|----------|--|

Dermatology

| | |
|-------------------|------------------------------------|
| Specialist & Head | Dr Ilse Horo Paul, MBBS.,MD (Derm) |
| Specialist | Dr Sobha Johnson, MBBS., DDVL., |

ENT

| | |
|------------------|---------------------------------------|
| Specialist (ENT) | Dr Daniel K Mani, MBBS.,DLO.,MS (ENT) |
|------------------|---------------------------------------|

General Medicine

| | |
|---------------|-----------------------------|
| Sr.Specialist | Dr.Philomena., MD (Gen.Med) |
|---------------|-----------------------------|

General Administration

| | |
|-----------------|--------------------------------------|
| Admin. Manager | Mr Prince Solomon, BE., MBA (Mktg)., |
| Finance Manager | Mr G.Manoharan Johnson, BSc., CAIIB. |

Informatics and Communication

| | |
|-----------|-----------------------------------|
| In-charge | Ms T Ganga, BE (ECE).,Dip.RDBMS., |
|-----------|-----------------------------------|

Laboratories

| | |
|-------------------|--|
| Pathologist | Dr Lakshmi Rajan, MBBS.,DCP., MD (Path) |
| Microbiologist | Dr Jeninth Mohan, MBBS.,DCP.,MD (Micro) |
| Pathologist(p/t) | Dr.Ridhi, MBBS., MD (Path)., |
| Lecturer | Ms Esther Rita, MSc MLT., |
| Biochemist | Dr J Jayakanthi, M Sc., M.Phil, PhD(Biochem) |
| Gr.Lab Technician | Mr.K Nandha Kumar., BSc(MLT) |
| Gr.Lab Technician | Mr.Hemanand., BSc(MLT) |
| Gr.Lab Technician | Ms.Susmitha., BSc(MLT) |
| Gr.Lab Technician | Mrs. Babitha Bhagyavathi., BSc(MLT) |

Medical Records

| | |
|-------|---------------------------|
| Tutor | Mr.Akash. R., B.Sc(MRSc) |
| Tutor | Mr Dinesh.M ., B.Sc(MRSc) |

Nursing Services

| | |
|--------------|---|
| Nsg Supdt | Ms M Mahila Adline, B.Sc(N).,RNRM.,M.Sc(N). |
| OR In-charge | Ms Vanaja Joseph, RNRM. |

Ophthalmology

| | |
|-------------|---|
| Specialist | Dr Shirley Chacko, MBBS.,D.O (Ophthal)., |
| Specialist | Dr Priya Thomas MBBS., D.O.,DNB(Ophthal) |
| Specialist | Dr.Minu Susan Prakash., MBBS., M.S(Ophthal) |
| Tutor | Ms.Anu Priya., BSc(Optomety) |
| Tutor | Ms.Monisha., BSc(Optomety) |
| Tutor | Mr.MohanRaj V., BSc(Optomety) |
| Optometrist | Ms. Josephine Christina. C., M.Sc(Optomety) |
| Optometrist | Mr.Sathish Kumar. K., BSc(Optomety) |
| Optometrist | Mr. Yosuva A., BSc(Zoo).,Dip(Optomety) |

Department of Surgery

| | |
|---------------|--|
| Sr Specialist | Dr Jerry Joshua, MS (Gen.Surgery)., M.Ch(Plas.Sur) |
| Surgeon | Dr.Benedict Joshua., MBBS., MS (Gen.Surgery). |

Physiotherapy

| | |
|------------------|---|
| Head | Dr Sathish Kumar Paul M, BPT., M. Tech, PhD |
| Physiotherapist | Ms.Delicia Roshini. P., BPT., MPT |
| Occup' therapist | Mr.Paul Rajkumar. P., BOT., MSc(Ergonomics) |

Pharmacy

In-Charge Mrs. Gracia Pamela Paul., M.Pharm

Prosthetics and Orthotics

In-Charge Mr S K Behura, DPOE.,AMIE.,PGDOM.,MS(BioEngg)
As.Professor Dr.Subhomoy Chaterjee., MPO., PhD
Tutor Mr.Saravanan, DPOE
Tutor Ms. Satheeshwari. D., BPO

Psychological Medicine

Clin Psychologist Ms Valsa Augustine, MA (Clin Psych)
Psychologist Mr.SaranKumar., MSc(Psychology)

Radiography Diagnostic Services

Tutor Mr Nirmal Unnathakumar, TutorRDT.,
Tutor Mr. Venkatesan. R., B.Sc(Radio diagnosis)
Tutor Mrs. Afifa Anjum.A., B.Sc(Radio diagnosis)

School of Nursing

Principal Mrs Selvi Julious, B.Sc (N) M.Sc (N).,RNRM.,
Tutor Mrs. Aruna. M, B.Sc (N)., M.Sc (N).,RNRM
Tutor Ms. Anu Priya W, B.Sc (N)., RNRM
Tutor Ms. Jenifar A, B.Sc (N).,RNRM.,
Tutor Mrs. Mary Sophia C, B.Sc (N)., M.Sc (N).,RNRM
Tutor Mrs. Sandhya Dodipinani, B.Sc (N)., M.Sc (N).,RNRM
Tutor Mrs.Gladys Jennifer P.C B.Sc (N)., M.Sc (N).,RNRM
English Teacher Mrs. Priyanka. B.E., B.Ed
Warden Ms A J Gunavathi, MA.,B.Ed, E-IT., PGDHM
Warden Mrs.Rashmi Khadia, CGHC

ADMISSION POLICY & PROCEDURES

Training programmes at SIHRLC Karigiri are open to all persons regardless of gender, race, religion, caste or creed. All admissions are subject to applicable regulations by the relevant Accreditation Authority / University / Government.

Candidates are admitted only through the process described in this prospectus. **Do not pay anyone who promises a seat. No donations or capitation fees of any kind are accepted towards obtaining a seat. Canvassing in any form is strictly forbidden.** Any student/candidate found to have attempted to secure admission by any means other than the process described in the prospectus will be automatically disqualified.

Important notice regarding false declarations

All information provided in the Application Form should be correct. Any false information or suppression of any factual information would be a disqualification.

The process of Admission involves 5 steps as follows.

1. Obtaining prospectus and filling in the application form
2. Submitting application form with Registration fees and enclosures.
3. Written Test
4. Personal Interview
5. Selection

Please Note

Selected candidates must pay the full tuition and other academic fees for the first year at the time of admission.

All communication will be through phone. So, provide correct phone numbers and an alternate number. Institution cannot be held liable if you are not contactable by phone.

In the event a selected candidate withdraws from the course voluntarily after the date of registration, tuition and other academic fees that have already been paid will not be refunded under any circumstance. The student will also have to pay the course fees for the remaining years of study.

Stage 1 – APPLICATION FORM

Candidate buys Application Form for Rs.600. The Form is common for all courses whether DIPLOMA or DEGREE courses. Each candidate can apply for any 4 courses only- Degree and / or Diploma in a single Form.

| List of Diploma & Degree Courses | | | |
|----------------------------------|--|----------------------------|------|
| S.No | Course | Duration | Code |
| 1 | Diploma in General Nursing & Midwifery | 3 years | DGNM |
| 2 | BSc (Medical Record Technology) | 3 years + 1 year Int' | BMRT |
| 3 | BSc (Medical Laboratory Technology) | 3 years + 1 year Int' | BMLT |
| 4 | BSc (Radiography & Imaging Technology) | 3 years + 1 year Int' | BRIT |
| 5 | B. Optom | 3 years + 1 year Int' | BOPT |
| 6 | BSc (Physician Assistant) | 3 years + 1 year Int' | BPAC |
| 7 | BSc (Medical Sociology) | 3 years + 1 year Int' | BMSC |
| 8 | Diploma in Medical Laboratory Technology | 2 years + 6 months Int' | DMLT |
| 9 | Diploma in Radio Diagnosis Technology | 2 years | DRDT |
| 10 | Diploma in Medical Record Technology | 2 years | DMRC |
| 11 | Leprosy Physiotherapy Technician | 1 year | LPTT |

Courses 1 : Diploma courses recognized by Indian Nursing Council and accredited by BNE-SIB of CMAI
Courses 2-7: Degree courses affiliated to The Tamil Nadu Dr MGR Medical University, Chennai
Courses 8-10 : Diploma courses accredited by Christian Medical Association of India (CMAI)*
Course 11 : Certificate course accredited by SIHRLC, Karigiri

Fill in the application form with your personal details and the choice of your courses based on the course codes mentioned above.

Important: Write the names of courses applied for, in order of your choice / preference. It cannot be changed after submission.

* Christian Medical Association of India (CMAI) is a private organization that affiliates member hospitals to conduct courses. The organization is awaiting recognition as per the new Allied Health Professionals bill.

Stage 2 – REGISTRATION FEES

Candidate submits filled-in Application Form along with the appropriate REGISTRATION FEES, based on the number of courses applied for, as per the following details :

| | |
|----------------------------|----------------|
| Each Diploma Course | Rs. 500 |
|----------------------------|----------------|

| | |
|---------------------------|----------------|
| Each Degree Course | Rs. 800 |
|---------------------------|----------------|

This payment may be made by Cash at Karigiri Hospital, or by Demand Draft (DD) favouring "SIHRLC, KARIGIRI" and drawn on any Nationalised Bank, payable at Vellore. Once Payment has been made and application is submitted, the candidate will receive his/her HALL TICKET from the TRAINING DEPARTMENT.

Enclosures to be submitted along with application form:

1. 12th Standard Mark List Photocopy or Internet print out of marks
2. Registration fee payment receipt or DD
3. Hall ticket with recent colour photograph pasted
4. Filled in declaration form found on back of application form, abiding by admission rules of the institution.
5. Nativity certificate (For BSc applicants only)

ALL APPLICANTS NEED TO COMPLETE THE ONLINE REGISTRATION FORM AFTER OFFLINE SUBMISSION OF APPLICATION

NOTE FOR THOSE WHO DOWNLOAD PROSPECTUS

Candidates who download the application form from the website should send in their filled in application form with the relevant enclosures and payment to the training unit by Registered post/Speed post only.

- **Note: All applicants who download the prospectus and application form from the internet should pay Rs.600 fee additional as registration fees. The DD should be submitted with name and application number written on the back of DD.**

Stage 3 – WRITTEN TESTS

All Candidates have to undertake a common entrance test on **Wednesday June 7th, 2023. The exam will be conducted at SIHRLC, Karigiri.** The test will be in ENGLISH. It will have 150 Multiple-Choice Questions distributed as follows: Physics = 40; Chemistry = 40; Biology = 35; General Reasoning Ability = 35; The questions will be based on the + 2 syllabus. The test has to be completed in 90 minutes.

Information on Common Online entrance test

- **The entrance exam will be through Google form.** You will need to report to the training unit, SIHRLC on **7th June 2023 by 9.30 am.** The test will start at 10.00 am and end at 11.30 am. You have to bring an internet enabled smart mobile phone (preferably with Relaince Jio mobile data or any other mobile data). The exam link will be sent to you through phone and you will have to answer the multiple choice questions **at the exam venue.** Anyone without internet connection will be provided internet connection.
- The Question will have 150 Multiple Choice questions. Each question will have four or five possible answers and you have to select the correct answer choice in the form. There is no negative marking.
- You can mark only one answer for each question.
- Some sample questions are given here, which are similar to those you will get in the Entrance examination.

Sample questions for the written test

Section 1 : CHEMISTRY

1. The metal used in galvanizing iron is
 1. Mercury
 2. Bromine
 3. Iodine
 4. Zinc
2. Aspirin is which of the following acids :
 1. Acetic
 2. Salicylic
 3. Benzoic
 4. Acetyl salicylic

Section 2 : PHYSICS

3. Myopia can be corrected using which of the following lenses?
 1. Concave
 2. Convex
 3. Cylindrical
 4. Bifocal
4. The light with the longest wave length is
 1. Green
 2. Yellow
 3. Red light
 4. Blue light

Section 3 : BIOLOGY

5. Prop roots are found in which of the following trees ?
 1. Mango
 2. Banyan
 3. Peepul
 4. Neem
6. Enzymes are made up of
 1. Fats
 2. Proteins
 3. Vitamins
 4. Starches

Section 4 : GENERAL ABILITY

7. If 'VELLORE' is ABHHCKB, how will you write 'REEL' in the same code?
1. RBBL 2. KBBL 3. KBBH 4. RBBH
8. If one side of a square is 7 cm, the side next to it will be :
1. 7 cm 2. 14 cm 3. 21 cm 4. 28 cm

Stage 4 – PERSONAL INTERVIEWS

A limited number of candidates will be called for PERSONAL INTERVIEWS. **Interviews for all courses will be held on June 28th 2023 for non-nursing courses and on June 29th 2023 for nursing course**, at SIHRLC Karigiri Main Hospital Campus. Original Certificates or Attested photocopies of certificates must be produced at the time of the Personal Interviews. **Appearing for interviews does not mean you are entitled to admission.**

Stage 5 – FINAL SELECTION

The FIRST LIST of names of selected candidates will be put up on Tuesday, July 11th after 11.30 am, on the Notice Boards at SIHRLC, Karigiri. These selected candidates should pay the full fees for the First Year on or before Wednesday, July 19, 2023, by 3.30 pm at Karigiri Hospital and register for the course by submitting the original certificates. **Those who do not pay the entire fees for the First Year of the Course by this time will forfeit their seat, and the seat will be offered to persons on the Waiting List in Serial Order.**

Upgradation of candidates from waiting List

In case of vacant seats, those on the waiting list will be selected in serial order, from Saturday July 22nd from 8.30 am. Candidates who are called by phone need to pay the full fees before 3.30 pm on Wednesday August 02nd 2023. If the fees is not paid by the last date, you cannot claim the seat, even if it is vacant. If is not possible to contact the candidate by phone, the institution will not be held responsible.

Second List

If any seats are still vacant, there will be a second list published at 9.00 am on August 4th 2023, for the applicants who have not been selected. The vacant seats will be filled based on the overall marks scored by the

candidate during the selection process. Candidates selected through the second list have to pay the full fees by 11.30 am on August 9th 2023.

Medical Check up & Fitness

Selection is subject to medical fitness of the candidate, for which a check-up will be conducted at SIHRLC, Karigiri before admissions.

Registration

During registration, the original certificates will be collected. If the student is absent for the registration or does not submit original certificates, they will forfeit the seat.

- **THE SELECTION COMMITTEE'S DECISION IS FINAL.**

SPECIAL NOTE ON RAGGING & DISCIPLINE

Ragging is not acceptable behaviour on the campus of SIH-R&LC, Karigiri. According to the law of the land, it is illegal to commit, participate in, abet or propagate "RAGGING". The institution will deal firmly and strictly with all instances of ragging. If any incident / incidents of ragging comes to the notice of the authorities, the concerned student will be expelled from the institution. Students read UGC regulations on ragging from UGC website

Members of the Internal ANTI-RAGGING Supervisory Committee

| | |
|---------------------------------------|--|
| Director | Dr Jerry Joshua, MS, MCh (Plastic Surgery) |
| Deputy Director | Dr Shirley Chacko, MBBS.,DO., |
| Deputy Director | Dr Sobha Johnson, MBBS.,DD (Derm) |
| Principal, College of Health Sciences | Mr David Prakash, MPT(Ortho) PGDPT., MSc |
| Principal, School of Nursing | Ms Selvi Julious, B.Sc (N) M.Sc (N),RNRM |
| Administrative Manager | Mr.Prince Solomon,B.E.,M.B.A |

- Students are further expected to be disciplined and follow all the Rules and Regulations of the Institution/Hostel. Disciplinary Action including suspension or dismissal is liable to be taken if they commit offences.
- On admission, students and Parents are required to execute a Notarised bonds on Rs 20 stamped paper in agreement to the conditions relating to Ragging and Discipline. They have to register and provide online undertaking on www.antiragging.in

DIPLOMA IN GENERAL NURSING AND MIDWIFERY

At the end of the course the student will receive a DIPLOMA IN GENERAL NURSING AND MIDWIFERY, from Board of Nursing Education (Nurses' League) of CMAI, South India Branch. The course is recognised by the Government and the Nursing Council of Tamilnadu & Indian Nursing Council.

Jobs opportunities: Multi specialty hospitals & clinics.

Higher education P.B. BSc(N).

No of seats: 20.

Duration of course: 3 years

All students have to work as Junior Staff Nurses for an additional period of 1 year to gain additional experience.

ELIGIBILITY FOR ADMISSION

1. Only Women candidates are eligible to join this course
2. Candidates should have completed 17 yrs by 31st December. They can be a maximum of 22 yrs of age (relaxable upto 35).
3. Pass in "10 + 2" examination or equivalent with 40% aggregate marks and 40% in English individually., Science preferred.
4. 10+2 with English as subject with 40% +Vocational ANM course / ANM training from institution recognised by the Indian Nursing Council.

Special Information Relating to Admission

The student shall be considered to be only PROVISIONALLY admitted until the Karigiri School of Nursing authorities have received the verification certificates of the SSLC and Plus 2 marks from the respective Examination Boards.

Internal Assessment Examinations

Internal examinations will be held and students should score a minimum of 50% in each paper to be permitted to take the CMAI Board External Assessment Examinations.

External Assessment / Annual Board Examination

Annual Exams are conducted by BNESIB of CMAI. Students can appear for exams on completion of all requirements and have to score 50% to pass.

Students who fail and required to repeat the year of study, have to pay Tuition fees for the entire year (Academic and Hostel/Mess).

B.Sc Courses affiliated to The Tamilnadu Dr MGR Medical University, Chennai

Eligibility for Admission

1. Pass in Plus 2 / HSC, or equivalent, with Physics, Chemistry & Biology (or Botany & Zoology), with at least 40% marks in each subject
2. Age: Minimum 17 years, as on December 31, 2023. Those born after 31-12-2006 will not be eligible as per university regulations.

Other Information

- Candidate has to have minimum attendance of 90% in all subjects
- 50% of marks separately in Theory and Practical exams of University
- University exams are usually held on 1st August each year and candidates who have paid all fees and dues for the academic year will only be eligible to attend the exams.
- University rules may change from time to time.
- Candidates completing 12th standard from other than Tamil Nadu State board have to obtain 'Eligibility Certificate' from the University.
- All courses have to be completed in a maximum of double the duration of the course or the candidate will be discharged from the course.
- **Internship is compulsory and no stipend will be paid during internship.**

B.Sc.,(Medical Laboratory Technology)

The course trains students in Medical Laboratory Technology and provides advanced skills to practicing laboratory professionals in health administration, leadership, quality assurance and health informatics.

No of seats: 20. **Duration of course:** 3 years+ 1 year internship

Job opportunities: Hospitals, clinics, private practice.

Higher education: MSc (MLT), Microbiology, Virology, Biochemistry, Genetics, Physiology, Anatomy, Molecular biology, regenerative medicine and stem cell biology.

B.Sc. (Physician Assistant)

The course trains students to become efficient assistants, capable of providing excellent support to Medical Personnel (Physicians and Surgeons). Students are trained in various non invasive patient care related procedures.

No of seats: 15. **Duration of course:** 3 years+ 1 year internship

Job opportunities: Hospitals, clinics, private practice.

Higher education: P.G Diploma courses, MSc courses & MBA.

B.Sc.,(Radiography & Imaging Technology)

This course trains students in Radiography and Imaging Technology, Radio diagnosis, and related modalities. The student learns basic concepts of computer applications in diagnostic radiology and imaging. They become proficient in producing x-ray films of high quality and diagnostic value.

No of seats: 5. **Duration of course:** 3 years+ 1 year internship

Job opportunities: Hospitals, Clinics .

Higher education: M.Sc in Radio imaging / Radiation.

B.Sc. (Medical Record Science)

The course trains individuals to be able to scientifically run Medical Record Departments in Health care centres. They will be able to generate various hospital and health-related statistics, and undertake coding, filing, retrieval and maintenance of paper-based and electronic medical records.

No of seats: 20. **Duration of course:** 3 years+ 1 year internship

Job opportunities: Hospitals, coding/insurance companies

Higher education: P.G Diploma courses, MSc courses & MBA.

B. OPTOM (B.Sc Optometry)

This course trains students to independently undertake vision screening (eye testing), diagnosis of vision problems, orthoptics, optometric counseling of patients with partial sight, colour blindness & hereditary vision defects, designing & fitting of spectacles, contact lens and low vision aids. The graduates will be able to perform special procedures.

No of seats: 15. **Duration of course:** 3 years + 1 year internship

Jobs: Eye & general hospitals, Optical establishments, MNC's, run opticals.

Higher education: MSc (Optom) & MBA.

B.Sc. (Medical Sociology)

The course trains students to become professionals in the field of health system and health policies enabling them to contribute to the holistic care of patients. The trainees get exposure in the field of social, community, psychological & preventive aspect of diseases to improve health systems.

No of seats: 15. **Duration of course:** 3 years + 1 year internship

Job Opportunities: Medical Colleges, Hospitals, Social Welfare offices, WHO projects, Government & Private Institutions, NGO's, Counselling,

Higher education: MSc (Med. Sociology), M.S.W, M.Sc in other disciplines.

COURSES AFFILIATED TO CHRISTIAN MEDICAL ASSOCIATION OF INDIA

Eligibility for Admission -

Age: Minimum 17 years, and maximum 21 years, as on August 31, 2022.

Other Information

Exams: Internal exams will carry 10% of the total marks for the final exams. CMAI Board exams will be at the end of 12 months and 24 months.

DIPLOMA IN MEDICAL LABORATORY TECHNOLOGY

The course provides training to undertake basic investigations in all aspects of Medical Laboratory Technology. At the end of the course, the DIPLOMA IN MEDICAL LABORATORY TECHNOLOGY, is awarded by CMAI.

No of seats: 6. **Duration of course:** 2 years + 6 months internship

Eligibility: Pass in Plus 2 / HSC, or equivalent, with Physics, Chemistry, Biology (or Botany and Zoology separately, **in not more than 2 attempts.**

If a candidate fails in the same subject in three attempts, the candidate will be discharged from this course.

Job opportunities: Hospitals, clinics, private practice

Higher education: BSc in MLT & Other related degree courses

DIPLOMA IN MEDICAL RECORDS TECHNOLOGY

The course prepares Medical Records professionals to handle a variety of activities in maintaining medical records in health care facilities such as preparation of reports and hospital statistics, including ICD–10 coding etc.,

At the end of the course, the DIPLOMA IN MEDICAL RECORDS TECHNOLOGY, is awarded by CMAI.

Eligibility: Pass in Plus 2 / HSC, or equivalent

No of seats: 10. **Duration of course:** 2 years

Job opportunities: Hospitals, coding/insurance companies

DIPLOMA IN RADIO DIAGNOSIS TECHNOLOGY

The course prepares candidates to be able to take, process, store and retrieve Radiographs (X-rays). Candidates will be taught safety precautions and various techniques for the taking and manual processing of X-ray films. At the end of the course, the student receives a DIPLOMA IN RADIO DIAGNOSIS TECHNOLOGY, awarded by the CMAI.

No of seats: 6. **Duration of course:** 2 years

Eligibility for Admission- Pass in Plus 2 / HSC, with Physics & English

Job opportunities: Hospitals, Clinics

Higher education: BSc in Radio Imaging & others.

COURSE OFFERED BY SIHR-LC, KARIGIRI

LEPROSY PHYSIOTHERAPY TECHNICIAN

The course provides training in physiotherapy skills enabling candidates to work in the field of Leprosy, to assess patients and prevent deformities.

No of seats: 5.

Duration of course: 1 year(includes internship)

Eligibility for Admission Age: 17-35 years. Pass in Plus 2/ HSC with Science

Other Information : Exams will be held at the end of 9 months.

Hostel Rules for nursing candidates

1. Hostel facility is available **only for Nursing course.**
2. Utmost care is taken to ensure the safety of the student. Students are expected to adhere to the safety and security aspects provided by the institution. If they voluntarily break the rules, carry out acts of mischief, and choose to disobey instructions, the Institution cannot guarantee their safety.
3. The Institution therefore cannot be held responsible for any untoward action that may be carried out by the student.
4. Students and their Parents/Guardians are requested to satisfy themselves about the security and safety aspects of the hostel before enrolling their children on the course, and will be required to sign a disclaimer statement to this end in the form of an Affidavit on Rs 20 BOND Stamp Paper, Notarised by a Notary Public.
5. All nursing students are required to stay in the Hostel.
6. Students are under the supervision of the Wardens
7. All students must abide by the rules and regulations of the hostel.
8. Students are advised not to keep any valuables with them. The administration will not be held responsible for any loss.
9. All Students are expected to dine in the mess. They are not permitted to sign out except when they are on official leave.
10. Students are expected to be within the hostel premises at all times, except when they are in the Clinical Area, or other teaching or course-related assignment.
11. All telephone calls will be made through the Resident Wardens, which will be permitted only in emergency situations.
- 12. Students are not permitted to use or have cell phones.**

13. Other than for classes / clinical postings, students should enter details in the “Outgoing” register when leaving the Hostel at any time, whether it is within the campus or out of the campus.
14. There will be a probationary period of about 3 months, at the end of which there will be a “Lamp Lighting Ceremony” after the students’ performance has been found to be satisfactory, and the students confirm their continuation in the course. Students will be allowed to go home for weekends once a month, and on special holidays, **ONLY after this probationary period is over.**
15. Parents / Guardians are expected to escort students both while leaving the hostel, as well as while returning to the hostel.
16. The names of visitors who are permitted to visit must be submitted to the Principal / Warden by the parents. Only those persons whose names are on the list, will be allowed to visit.
17. Parents / Guardians and other authorised visitors are allowed to visit the students twice a month on the allotted Saturdays, between 1.00 pm and 5.00 pm only.
18. The Visitor’s Register must be maintained and will be checked by the appropriate authorities.
19. Leaving the clinical area or classroom during duty hours is not permitted. In case of emergency, permission must be obtained from the Principal.
20. Students are expected to maintain a professional relationship with patients, patient relatives and staff in all areas of work.
21. Anyone found violating any of these rules and regulations is liable to disciplinary action, including suspension. Severe disciplinary action will be taken against any one found violating any of these rules / regulations.

OTHER IMPORTANT INFORMATION

1. Provide correct phone numbers and an alternate phone number at the time of application. All communication will be through phone. If you are not reachable through the phone numbers provided, institution cannot be held responsible.
2. If you are selected and called for the interview, try to bring your original certificates during the time of interview. If you are unable to bring it due to any reason, you will have to bring it at the time of registration for admission.
3. Age eligibility for university course has to be verified by the candidate. 31-12-2006 is the cutoff date for university course eligibility. Anyone born in 2007 or later will not be eligible for the university courses.
4. The declaration form is on the back of the application form. It has to be signed and submitted. It confirms that you have read and understood all the information in the prospectus and will abide by the institutional rules and regulations as mentioned in the prospectus.

Copy of 12th marklist / Internet print out should be submitted at time of interview.

Fee payment / student discontinuation policy

Fees for the first year have to be paid in full at the time of admission.

The fees for the remaining years of study will have to be paid in August-September of the next year.

If the student discontinues or leaves the course after registration (Once certificates are submitted), he / she will have to pay the tuition fees for the remaining years of study.

If any student does not pay full fees before due date, they will not be allowed to appear for the final exams.

Fine will be levied for late payment of fees

FEES INFORMATION

| COURSE | TUITION FEES | TOTAL FEES |
|--|--------------|---------------|
| DGNM-1 | 42000 | 67950* |
| DGNM-2 | 42000 | 78250* |
| DGNM-3 | 42000 | 80100* |
| DMLT-1 | 28000 | 58000 |
| DMLT-2 | 28000 | 58000 |
| DMRT-1 | 18000 | 52000 |
| DMRT-2 | 18000 | 50000 |
| DRDT-1 | 21000 | 50000 |
| DRDT-2 | 21000 | 50000 |
| 1 st year BMRT/BRIT/ BMSC | 45000 | 83000 |
| 1 st year BMLT / BPAC | 45000 | 96000 |
| 1 st year BOPT | 45000 | 92000 |
| 2 nd year BMRT/ BRDT / BMSC | 45000 | 83000 |
| 2 nd year BMLT / BPAC | 45000 | 95000 |
| 2 nd year BOPT | 45000 | 92000 |
| 3 rd year BMRT/BRIT/ BMSC | 45000 | 82000 |
| 3 rd year BMLT/BOPT/BPAC | 45000 | 91000 |

Note 1: The fees for second and third year are subject to revision.

Note 2: Nursing books, uniform & deposit for I year is Rs.17,300(approx), for II Year, it is Rs.9,500(approx) & for III Year, it is Rs.7500(approx).

*The following hostel fees have to be paid along with course fees by Nursing candidates for hostel accommodation.

Annual Hostel fees (Rent & Establishment) : Rs. 12000

Monthly Mess bill : Rs 3100 (approx)

ADMISSION / SELECTION CALENDAR 2023

| Day & Date | Time | Particulars |
|--|-------------|---|
| Wednesday May 31 | 4.00 pm | Last Date for SUBMISSION OF APPLICATION FORMS |
| Wednesday June 7 | 9.30 am | WRITTEN TEST Venue : SIHRLC, Karigiri |
| Tuesday June 20 | 11:30 am | Publication of LIST OF CANDIDATES CALLED FOR INTERVIEW on Notice Boards only at Karigiri |
| Wednesday June 28 | 8.00 am | INTERVIEWS for All courses except nursing Venue : SIHR&LC Karigiri Hospital |
| Thursday June 29 | 8.00 am | INTERVIEWS for nursing course Venue : SIHR&LC Karigiri Hospital |
| Tuesday July 11 | 11:30 am | Publication of Selected candidates List : First List + WAITING LIST |
| Wednesday July 19 | 3.30 pm | Last Date for Payment of Fees by candidates on FIRST LIST (Payment only at Karigiri) |
| Saturday July 22 | 8.30 am | Filling-up of vacancies from WAITING LIST on full payment of fees. |
| Wednesday August 02 | 4.00 pm | Last Date for Payment of Fees by candidates selected from the Waiting list |
| Friday August 04 | 9.00 am | Supplementary selection list published, only if vacancies available |
| Wednesday August 09 | 11.30 am | Last Date for PAYMENT OF FEES for students on supplementary selection list. |
| August 10 (Thu): 8.00 am – MEDICAL CHECK-UP at SIHR&LC Karigiri | | |
| Registration for courses (Submission of Original certificates) will be done at the time of admission on payment of fees | | |
| August 22 nd , Tuesday, 8.00 am - Orientation & Regular classes start for all courses except nursing | | |
| Date when classes begin for nursing candidates will be announced separately to the selected candidates | | |

CHECKLIST - LIST OF ENCLOSURES WITH FILLED-IN APPLICATION FORMS

1. The Filled-up Application Form (Printed and Online submission).
Receipt of payment at Cash counters in Karigiri (**or**) Demand Draft.
 - If these fees were paid in Cash at the Accounts Department at Karigiri, the Receipt should be submitted.
 - If the fees were paid by Demand Draft, the original Demand Draft from the Bank should be submitted with name and application number written on the back of DD.
2. The Hall Ticket with Recent Colour Photograph affixed.
3. A Photocopy (Xerox) of “Plus 2” mark sheet or a print out of the marks downloaded from the internet.

Original Certificates must be produced during Personal Interviews, for verification.

4. Declaration form abiding by admission rules of the institution
5. Online application should be completed

The Application Form with all the above enclosures and online submission must reach the Training Department **by 4:00 pm on Wednesday, May 31st, 2023**

If selected, you will have to submit the following during the time of registration in the course:

1. 10th Standard / SSLC Mark List : Original + 3 copies
2. 12th Standard Mark List : Original + 3 copies
3. Community Certificate : Original + 3 copies
4. Transfer Certificate : Original + 3 copies
5. 6 Passport size photos + 3 stamp size photos (White background)
6. 2 Twenty rupees stamp bond affidavit in the students' name.
7. Nativity certificate (For BSc applicants only)

CONTACT INFORMATION

Mr. David Prakash Kumar,
Principal, Department of Training
Schieffelin Institute of Health Research & Leprosy Centre (SIHRLC)
Karigiri (via Katpadi) Vellore District, Tamilnadu, INDIA 632106

| | | |
|---------------------------|---|-----------------------------------|
| <u>Email</u> | : | training@karigiri.org |
| <u>Telephone (through</u> | | +91(0)416-2274~223/225/227/229 |
| <u>Hospital Exchange</u> | | Extn to the “Training Department” |